



**Flagstaff City Commission on Diversity Awareness
Council Chambers (1st Floor)
Flagstaff City Hall – 211 W. Aspen Ave, Flagstaff 86001
December 18, 2018 – 1:30 p.m.**

A G E N D A

I. Call to Order

II. Roll Call

Emily Davalos
Dan (Robert) Duke
Khalif Durham

Jean Toner
Anne Hart
DeAnn Wegwert

III. Recommended Protocol for Members and Other Participants Call In

All participants, including staff, should sit at the conference table during the discussion of topics, so they are closer to the microphones. Those present in the room should minimize side conversations and shuffling of paper because the sound is picked up by the microphones and it is more difficult for those on the phone to hear. Please be sure to identify yourself when you begin to speak, so those calling in know who is speaking. The Chair of the meeting should ensure those on the phone have an opportunity to speak.

IV. Public Participation

The Commission cannot act upon items presented during the Public Participation portion of the Agenda. Individual Commission members may ask questions of the public, but are prohibited by the Open Meeting Law from discussion or considering the item among themselves until the item is officially placed on the Agenda. Each public comment or presentation will be limited to five (5) minutes.

V. Staff Participation

A. Shannon Anderson, Staff Liaison

VI. Approval of Minutes – November 20, 2018 (Attachment 1)

VII. Date of Next Meeting – January 15, 2019

VIII. Action Items

- A. Translation Services for CODA Survey – Emily Davalos (Attachment 2).
- B. Women's Rights Commission.
- C. Diversity Flag Pole (Attachment 3).
- D. Diversity display case at City Library.
- E. Martin Luther King Proclamation (Attachment 4).
- F. Black History Month Proclamation (Attachment 5).
- G. Public Forum.

IX. Reports/Discussion Items

- A. Hopi litigation and its effects on the City's Native American community and visitors – Robin Silver (Attachment 6).
- B. 1,000 Acts of Courage – Bridget Cardinali.

X. Agenda for Future Meeting(s)

- A. Mayor Coral Evans to continue discussion on Women's Rights.
- B. January 15th – Discuss Chair and Vice Chair roles and expectations for timing of change.

- C. February 19th – Election for Chair and Vice Chair roles.
- D. Facilities for collecting handwritten CODA surveys.
- E. CODA Survey results and future process for sharing additional results.
- F. Planning for CODA social event.
- G. Request for Commissioners to watch the video from previous meeting(s) missed for consistency and time savings during meetings.
- H. Time and Length of Commission meetings.
- I. Discussion about Diversity Fair.
- J. Practice with members calling in using the conference line.
- K. Shannon to ask City Clerk's office about what should occur when a quorum of members are at one location (i.e. yoga class) and there was no prior knowledge.
- L. Response from Procurement as a result of the Transportation presentation – Requested data on how often local service providers are awarded contracts vs. non-local (Rick Barrett requested 10/16/18)
- M. April 16th - Review list of proclamations and/or events brought by each commission member and possible action of adding proclamations and/or events to the 6-month planning calendar for July through December 2019.
- N. Review planning calendars created by each commission member and possible action of adopting final draft Commission of Diversity Awareness 6-month planning calendar.
- O. Review lists of other organizational committees brought by each commission member and possible action of creating liaisons for other diversity groups.

XI. Adjournment



For Special Accommodations, please notify Stacy Saltzburg in the City Clerk's Office at (928) 213-2077 or (928) 774-5281 (TDD) at least three business days prior to the scheduled meeting time.

CERTIFICATION OF POSTING OF NOTICE

The undersigned hereby certifies that a copy of the foregoing notice was duly posted at Flagstaff City Hall on December 17, 2018 at 11:30 a.m. in accordance with the statement filed by the Commission on Diversity Awareness with the City Clerk.

Dated this 17th day of December 2018. _____